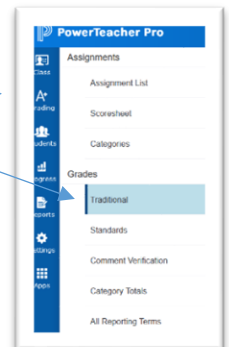
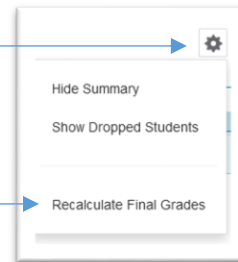
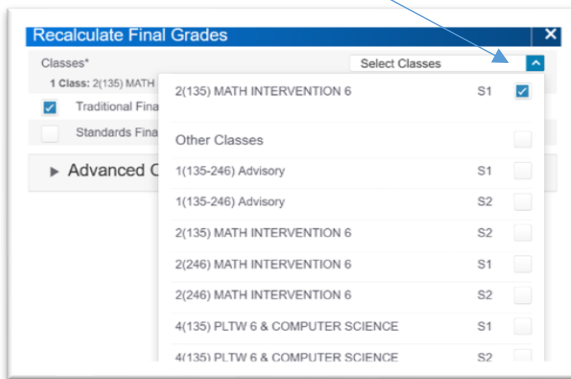




# HOW TO RECALCULATE FINAL GRADES

1. On the menu bar, choose **Grading**.
2. Choose **Scoresheet, Categories, Traditional, Standards, or All Reporting Terms**.
3. Click the **gear** icon and then choose **Recalculate Final Grades**.
4. Select at least one class from **Select Classes**.



5. Select the type of grades you want to recalculate.
6. To update existing assignment scores, click **Advanced Options**, then select **Refresh Assignment Scores**.
7. Click **Recalculate** on the bottom right.

