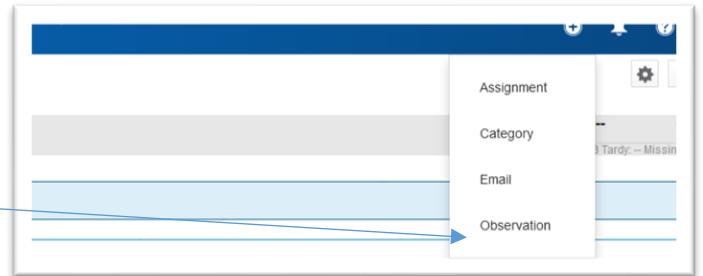# HOW TO CREATE/EDIT STUDENT OBSERVATIONS
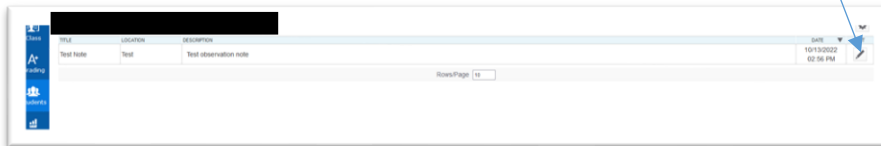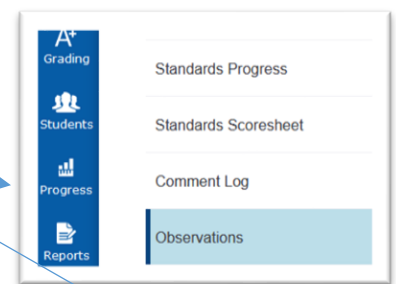
To create a student observation:

1. From the main navigation menu in PowerTeacher Pro, click on the "+" icon on the top right of the screen and click on "Observation."

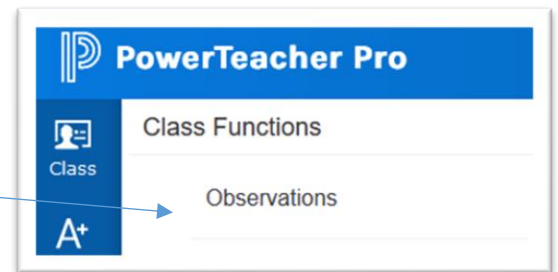2. Fill out the required fields. Click "Save" on the bottom right to log the observation.

To view or edit previous observations on an individual, do the following:

1. From the main navigation menu, choose Students>Observations.

2. Click the "Edit" icon to manage the observations you created.

To review the observation notes created for a class:

1. From the main navigation menu, choose Class>Class Functions>Observations.

2. Choose a class from the class selector to display notes.

HOW TO CREATE/EDIT STUDENT OBSERVATIONS

Edit: Test Note

Observation Title* Test Note

Student* Change Student

Aldaba, Guadalupe

Location* Test

Date* 10/13/2022 Thursday

Time* 02:56 PM

Description*

Test observation note

Approximately 3979 Characters Left

Delete   Save